

# MOKELUMNE FIRE DISTRICT

## MEETING MINUTES OF SEPTEMBER 6, 2023

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The **Regular** meeting of the Board of Directors of the Mokelumne Fire District was called to order by President John Anagnos on September 6, 2023, at Fire Station 13-1, 13157 E. Brandt Road, Lockeford, CA. 95237 at 6:00 pm.

Board meeting minutes were prepared by Administrative Assistant Lorena Coose.

**1. CALL TO ORDER ROLL-CALL/NOTICE OF MEETING BEING RECORDED:**

Present: John Anagnos, Mark Sperling, Joe Valente, Frank Schulz

Absent: Jim Tamura, Administrative Assistant Lorena Coose

Staff present: Fire Chief Mark Weber

**2. PLEDGE OF ALLEGIANCE:** President John Anagnos led the salute to the American Flag.

**3. COMMENTS FROM THE PUBLIC:** Community Member Noel Stetson introduced himself to the Board of Directors expressing his desire to serve on the Mokelumne Rural Fire District Board. Mr. Stetson noted that he has previous experience in law enforcement including working in the District Attorney's office and has worked in the Lockeford community for over 35 years. Mr. Stetson has also served on the Lockeford Community Service District Board of Directors.

Vice President Mark Sperling information on Board meeting dates including that there may be special meetings and attendance/participation requirements.

The Board discussed that the Board positions are full at this time and there would need to be a resignation from one of the Board members for an opportunity for Mr. Stetson to participate.

**4. LATE AGENDA ITEMS 54954.2:** None

**5. COMMUNICATIONS:** Chief Weber provided proposals by SCI Consulting Inc. The Board directed Chief Weber to schedule SCI Consulting to provide a presentation to the Board of Directors.

**6. CONSENT ITEMS:**

**6.1 MINUTES FOR REGULAR BOARD MEETING ON AUGUST 2, 2023**

Motion to approve the minutes: Joe Valente

Second: Mark Sperling

Vote: Unanimous Approval 4-0

**6.2 FINANCIAL REPORTS FOR AUGUST 2023**

Board Vice President Mark Sperling noted that the financial expenses for the month for general expenditures were \$43,296.69. Director Sperling was provided financial information for the USAR Association noting that

the account balance is \$51,256.28. Chief Weber noted that next month there would be a large check for approximately \$10,000 made to Robert Greenmyer for the gravel improvements and movement of the containers.

Motion to approve financial reports: Mark Sperling

Second: Joe Valente

Vote: Unanimous Approval

**6.3 WARRANTS APPROVAL FOR THE FOLLOWING WARRANT:**

Warrant no. 07 \$43,296.69 – General Expenditures

The warrants were reviewed and a motion to approve was made by Mark Sperling.

Second: Joe Valente

Vote: Unanimous Approval 4-0

**7. OLD BUSINESS:**

**7.1 STATION IMPROVEMENT PROJECTS**

- a. Station Addition Project – Fire Chief Mark Weber noted this project is still on hold.
- b. Solar Project - Fire Chief Mark Weber noted there is no update at this time.

**7.2 DISCUSSION & POSSIBLE ACTION RE: SURPLUS OLD COMPUTER EQUIPMENT**

Chief Weber provided the Board a list of the items surplusd at the Lockeford Community Clean-Up event.

**8. NEW BUSINESS:**

**8.1 DISCUSSION & POSSIBLE ACTION RE: FYE 06.30.2021 & FYE 06.30.2022 FINANCIAL AUDIT PREPARED BY SCHWARTZ GIANNINI LANTSBERGER & ADAMSON**

Jeff Stone with Schwartz Giannini Lantsberger and Adamson provided an update on the financial audit noting that they are working on finalizing the draft financials. Mr. Stone provided an overview of the financial audit process including that Chief Weber has started new processes and controls that can streamline the audit process in the future.

**8.2 DISCUSSION & POSSIBLE ACTION RE: APPROVE RESOLUTION NO. 2023-2024-1 SETTING THE FY 2023-2024 SPECIAL ASSESSMENT**

A motion to approve Resolution No. 2023-2024-1 Setting the FY 2023-FY 2024 Special Assessment was made by Joe Valente.

Second: Mark Sperling

Vote: Unanimous Approval 4-0

**8.3 DISCUSSION & POSSIBLE ACTION: FY 2023-2024 FINAL BUDGET**

A motion to approve FY 2023-2034 Final Budget was made by Mark Sperling.

Second: Joe Valente

Vote: Unanimous Approval 4-0

**8.4 DISCUSSION & POSSIBLE ACTION RE: APPROVE RESOLUTION NO. 2023-2024-2 TO APPROVE THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION AGREEMENT #7GF23068 AND AUTHORIZE FIRE CHIEF MARK WEBER TO SIGN AND EXECUTE SAID AGREEMENT**

A motion to approve Resolution No. 2023-2024-2 to approve Agreement #7GF23068 with the Department of Forestry and Fire Protection and authorizing Fire Chief Mark Weber to sign and execute said Agreement was made by Mark Sperling

Second: Joe Valente

Vote: Unanimous Approval 4-0

**8.5 DISCUSSION & POSSIBLE ACTION RE: CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (CAL OES) DESIGNATION OF APPLICANTS AGENT RESOLUTION**

A motion to approve Resolution No. 2023-2024-3 to approving the Cal OES Designation of Applicant's Agent Resolution for Non-State Agencies was made by Joe Valente.

Second: Frank Schulz

Vote: Unanimous Approval 4-0

**8.6 DISCUSSION & POSSIBLE ACTION: UPDATE F&M BANK SIGNORS**

A motion to update the F&M Bank Signors to add Frank Schulz, add Joe Valente, remove Rob Firman, remove Mike Young, and remove Jim Tamura was made by Joe Valente.

Second: Mark Sperling

Vote: Unanimous Approval 4-0

**9. STAFF AND FIRE CHIEFS REPORT:**

- 9.1 Operations** – Fire Chief Weber provided an overview of the calls for the month of August 2023. Chief Weber has the number 1 and number 2 spot on the captain hire list. The new Reserve firefighters have started training. Chief Weber is looking into the Department of Boating and Waterways Lifejacket Loaner Program. There were four Strike Team Deployments. The Tahoe was taken to Sanborn for repairs that were covered under warranty.
- 9.2 Fire Prevention/Public Education** – Fire Chief Weber noted that the Open House was a success and thanked the Lions Club for their help.
- 9.3 Training** – Throughout the month of August the firefighters participated in training on engineer skills, extrication, and the new radios. There will be forcible entry training and bar-b-cue in September.
- 9.4 USAR Association Update**- Fire Chief Weber noted that there will be a boat training scheduled soon because that is due by November 2023 for reimbursement for the grant.

**10. COMMENTS FROM THE PUBLIC:** None

## **11. EXECUTIVE (CLOSED) SESSION:**

President John Anagnos announced that the Board would enter a closed session at 8:15 p.m. to discuss the following:

- 11.1** Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to § 54956.9(b): Two (2) Cases

Board President John Anagnos announced that the Board returned from closed session at 8:47 p.m.

- 11.2** Report of Actions Taken in Closed Session:

Board President John Anagnos announced that there were no actions taken in closed session.

## **12. ADJOURNMENT:**

The meeting was adjourned at 8:48 pm.

***Next regular meeting will be held on October 4, 2023, at 6:00 pm.***

Respectfully submitted,

Fire Chief Mark Weber

  
Board of Director Signature